

Before you start, take a minute to make sure that you are up to date with all of the basic safety procedures where you work.

- I know the fire alarm procedure, and where the exits are.
- I know where the fire extinguishers are kept.
- I know the procedure if I discover a fire in the store.
- I know where the First Aid kit is kept.
- I know who is qualified to provide First Aid.
- I know the procedure for calling an ambulance.
- I know what to do if a client or a co-worker requires medical assistance.
- I know what to do if I injure myself while at work.
- I know the process for opening the store at the beginning of the day.
- I know the process for closing the store at the end of the day.
- I know the process for contacting security or the police.
- I know what to do if our store is involved in an attempted robbery.
- I know what to do if there is a power failure.
- I know what to do if a pipe bursts or if there is a flood.
- I know where the MSDSs are kept.
- My WHMIS training is up to date.
- I know where to find all the special equipment I need for my job.
- I have been trained in how to use all the special equipment I need for my job.